PCC Library Technology Certificate Advisory Committee
Meeting Minutes

April 25, 2022: 2pm – 3pm
Zoom Meeting: https://pasadena-edu.zoom.us/j/5119360748

Committee Members

Pasadena City College Representatives

Community Representatives

Malinda Muller, LA Law Library (Committee Chair)	Walter Butler, Instructor & Library Chair
Marla Peppers, California State University, LA	Joanna Chen Cham, Instructor & Programs Coordinator
Kelly Riddle, LA County Library	Chelsea Clark, Instructor
Frances Rodriguez, Caltech	Joshua Hughey, Instructor
Kara Whatley, Caltech	Lynora Rogacs, Dean of the Library
	Christina Sheldon, Instructor
	Linda Stewart, Instructor
	Mary Wahl, Instructor
	Jason Barquero, Career Center Director

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1. **Welcome and Introductions**

    a. Present: Malinda Muller, Marla Peppers, Kelly Riddle, Frances Rodriguez, Kara Whatley, Walter

    Butler, Joanna Chen Cham, Joshua Hughey, Mary Wahl.

2. **Updates on Library Certificate Programs**

    a. Overview of Update Proposals to Programs

    - Feedback for review process?

        1. Positive feedback for the review process. The process was new for this cycle, where members were able to review the existing CORs and fill out an online form for suggested edits and feedback related to each area of the COR. Faculty in the program were then sent the feedback as they worked on program edits. The results of this process enabled the successful submission of all courses to C&I for review for
        2-year cycle. Courses and program outlines with be reviewed by that committee in the Fall.

    - Library Technology Certificate of Achievement / Associate in Science

        1. No significant change to the programs or courses

    - Digitization Skills for Libraries and Cultural Heritage Institutions - Certificate of Achievement

        1. New certificate / Change from Occupational Skills Certificate

    - Archives and Digital Collections Assistant Certificate

        1. Proposal to change LIB 124 from a 2-Unit to a 1-Unit Course

    b. OER Project Update

    - The joint effort with Santa Ana and Long Beach library technology programs to develop an OER for the Foundations class is almost complete. The OER should be released in the next month as it goes through another round of revisions and review by the ASCCC. Once it is

ready, the ALA's committee on Library Staff Education will be organizing a webinar to help promote the work of our colleges and programs. It is hoped that the ALA-APA (who oversees the national certification for Library Support Staff, which our programs are a part of) will also endorse the OER to other programs nationally.

3. **Perkins Grant Proposals**

    a. Follow-up from Fall meeting decision: Specific software needs to be adopted to better support our archives courses. In addition, LibraryWorld will continue to be used to expose students to a general OPAC/LIS configuration that can be carried into other systems.
    b. The Perkins Grant also supports professional development opportunities and learning experiences. The committee recommends a few different intiatives:
        - Expanding internship opportunities and exploring ways to strengthen paid internships
        - Developing a mentorship program for students who have completed the program or are getting ready to complete the program to help them transition better into jobs.
        - Create workshops around jobs and professional skills.
    c. Walter will setup a shared document for the committee to expand on these ideas and also to list other ideas to support the Perkins application. Application is due May 2nd.

4. **General updates from Shatford Library and your institutions**

    a. CalState LA: Dip in enrollment. Funding might not be as bright. Searching 82 full time, tenure-track positions campus wide. Had some resignations in the library … renovations : 2 Floors in one building, 60-70,000 square feet of space.
    b. CalTech: RFID tagging project started. FOLIO work. OCLC – updating holdings. OpenAthens coming back. Redesigning their website. Research services will have a couple open positions; Reference archivist will be searched for.
    c. LA County Library: Central Administrative Building in Downey – still working on remediation from a fire. Setup in Norwalk for receiving materials. Libraries are open at full capacity. Just established tool lending libraries. Digital projects unit: Photographs of LA area – for facial recognition project
    d. LA LAW Library: "access to justice institution" – understanding how to serve their community members that interact or are moving through court systems vs the law community in general. LA Law Library is the largest in the nation outside of the Library of Congress law library. The Law Library system in California has been able to secure funding over the past year.

5. **All Advisors approve and provide their heartfelt recommendations and votes of support for all proposed certificates and courses presented above**

6. **Adjourn**